Sahan's 15 Tips for Leading an Effective Classroom Session

1. Plan your lesson – "If you don't plan you plan to fail"

2. Don't include too much material and leave time for questions

3. Divide the material in terms of time and content

4. Go to class a little early and talk informally with students.

5. Write a summary of the points on the board or have the outline visible on the PowerPoint.

6. Spend a few minutes at the beginning summarizing the previous lessons and putting the current lesson into context within the pig picture of the class.

7. Be conversational, vary the pace and voice when you lecture and use pauses

8. Engage your students and make eye contact.

9. As you finish each sub section of the class, pause and ask students if anything needs to be explained further or clarified.

10. Ask questions from the front back left right or this row next row instead of asking individuals students or the class as a whole.

11. Tell them they can only speak once for this exercise and get their input

12. Get the students to solve a problem/come up with examples/present a scenario

13. Give examples to relate the material to their everyday life and emphasize possible benefits in the future either in their own lives or at the workplace

14. Solve all the examples and exercises before coming to class.

15. Summarize at the end and wait to answer any questions that students might have.

I hear…......I forget.
I see….I remember
I do…I understand
Confucius